

SANITIZING TEAM

When you first arrive please wash/sanitize your hands.

While the shoppers are out you should prepare your area. Make sure you have all your supplies (wipes, spray, paper towel, sanitizer) at your table. Make sure the carts are (clean) and in place and ready to go.

Fill sinks with soap and water. Wash hands and put clean gloves on. When changing tasks, you should wash/sanitize hands and change gloves.

Sanitizing:

1. Wash hands
2. Wipe all products
3. Removed bagged food inside cardboard boxes without touching the bag and dispose of box
 - a. Sanitize hands
 - b. Record product on bag if necessary
4. Remove unbagged food into an appropriate container or Ziploc bag
 - a. Sanitize hands
 - b. Record product on label or bag if necessary
5. Sanitize hands throughout process as needed
6. Sanitize the plastic around any package produce
7. Load other (loose) fruits and veggies onto a cart
 - a. Sanitize hands
 - b. Fill sinks with soap and water and produce
 - c. Wash/sanitize hands while produce soaks
 - d. Wash and rinse all produce and place into appropriate bin
8. Wash hands
9. Organize groceries for delivery

*any large orders of supplies that can sit untouched for 3 days do not need to be sanitized

At the end of the day:

- All surfaces and high touch areas will be cleaned and disinfected
(carts, sinks, taps, door handles, keys, fobs, bins, vans)

Clean all tables and carts with Vestec (or any food safe sanitizer).

Let Vestec sit for 10 minutes, wipe down surface then rinse surface with water.

This heavy cleaning can be done wearing gloves. Wash your hands immediately after.

SHOPPING TEAM

When you first arrive please wash/sanitize your hands.

Before leaving, ensure you have:

- your shopping list
- a contact for the home for any questions
- payment cards

Follow social distancing and hand washing etiquette and any store guidelines/expectations.

When You Check Out:

- keep 6 feet apart in the lineup. Many stores will have this distance marked on the floor. But if not, a good rule of thumb is about 1.5 shopping cart lengths.
- lanes have plexiglass shields to help protect you and our cashiers
- consider tapping your credit card rather than touching the pin pad, if possible
- pack your own groceries in the plastic bags
- sanitize hands on your way out

Load groceries into the van and then sanitize hands.

Once back at the Activity Centre:

- use the gym door only
- unload groceries to designated table
- wash your hands
- return to sanitize van, paying attention to high touch surfaces
- sanitize payment card, keys, and any personal items you touched (cell phone)
- wash hands again when returning to gym

Deliver groceries to designated home:

- call to announce you are on your way
- confirm which entrance to use
- leave grocery bins outside the door
- keep a safe distance from door/staff and wait for the empty bins
- return bins to the Activity Centre
- return to sanitize van, paying attention to high touch surfaces
- sanitize keys, and any other personal items you touched (cell phone)
- wash hands again when returning to gym